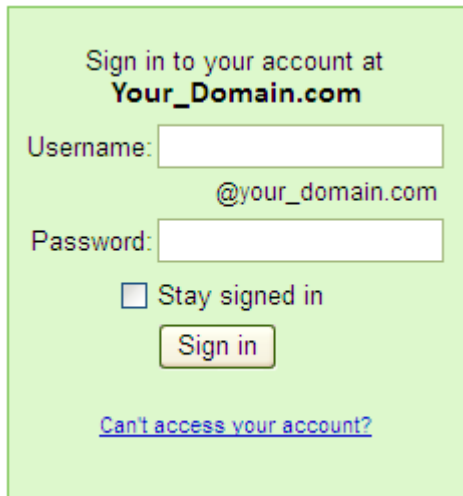


## Email Program Setup Instructions

If your email program is set to leave a copy of email messages on the server, please follow the instructions below to avoid downloading duplicates of email already downloaded to your email program.

11. To log into your Full Channel account, browse to <http://webmail.fullchannel.net>



Sign in to your account at  
**Your\_Domain.com**

Username:   
@your\_domain.com

Password:

Stay signed in

[Can't access your account?](#)

Your username for the Webmail login is the portion of your email address before the @ symbol.

Your domain is prefilled so you do not have to enter that.

When logging in for the first time you have the option to choose a language.

You will also be asked to enter the characters that appear in the picture box. Don't worry; if you are unable to read the letters in the picture box or enter the wrong characters, a new picture box will appear with a different set of letters.

Language: English (US)

Type the characters you see in the picture below.



orsanentio

Letters are not case-sensitive

Terms of service: Review the Terms of Service below.

[Printable Version](#)

### Google Terms of Service

Welcome to Google! By using Google's products, software, services or web sites ("Google services"), you agree to the following terms and conditions, and any policies, guidelines or amendments thereto that may be presented to you from time to time, including but not limited

By clicking 'I accept' below you are agreeing to the [Terms of Service](#) above and both the [Program Policy](#) and the [Privacy Policy](#).

Also remember that Google Apps is offered in conjunction with your domain administrator and that administrator may have access to your account information including your email. Your domain administrator's use of your information is governed by its privacy policy.

I accept. Create my account.

Cancel

- Click **Settings** in the upper right hand corner.
- Click **Forwarding and POP/IMAP**

## Settings

[General](#) [Labels](#) [Accounts](#) [Filters](#) [Forwarding and POP/IMAP](#) [Chat](#) [Web Clips](#) [Offline](#)

- Select Enable POP "for mail that arrives from now on."

### POP Download:

[Learn more](#)

- Status: POP is enabled** for all mail that has arrived since Jun 9
  - Enable POP for **all mail** (even mail that's already been downloaded)
  - Enable POP for **mail that arrives from now on**
  - Disable POP**

- Click **Save Changes**

Making this change keeps your email program from downloading email messages that are stored on the server but have already been downloaded to your email program.



If you are using an email program other than those listed above, the following chart will provide the incoming and outgoing server ports for your email program.

Email Program	Incoming Server Port	Outgoing Server Port
Outlook Express	995 (check SSL)	465 or 25 (check SSL)
Outlook 2010	995 (check SSL)	587 (Select TLS from dropdown)
Outlook 2007	995 (check SSL)	587 (select TLS from dropdown)
Outlook 2003	995 (check SSL)	465 or 25 (check SSL)
Outlook 2002	995 (check SSL)	465 or 25 (check SSL)
Windows Live Mail	995 (check SSL)	465 (check SSL)
Windows Mail	995 (check SSL)	465 or 25 (check SSL)
Apple Mail 3.0	995 (check SSL)	587 or 25 (check SSL)
Apple Mail 4.0	995 (check SSL)	587 or 25 (check SSL)
Entourage 2004	995	587
Entourage X	995	465
Eudora 5.1 (Light Mode)	None	None
Eudora 5.1 (Sponsored & Paid Modes)	None	None
Eudora for Macs	TLS 1.0	TLS 1.0
Foxmail 5.0	995	465
Incredimail	995	465
Mozilla 1.7	995	587
Netscape 4.5, 4.6, or 4.7	None	None
Netscape 6.2	995	None
Netscape 7	995	"Use Secure Connection" select TLS
SnapperMail	995	587
The Bat! v3.62 Pro Edition	995	465 or 587
Thunderbird 0.x	995	587
Thunderbird 2.x	995 (check SSL)	587 or 25 (check SSL)
Thunderbird 3.x	995 (check SSL/TLS)	465 (check SSL/TLS)

<b>Incoming Server: pop.gmail.com</b>
<b>Outgoing Server: smtp.gmail.com (requires authentication)</b>
<b>Username Format: Full Email Address</b>