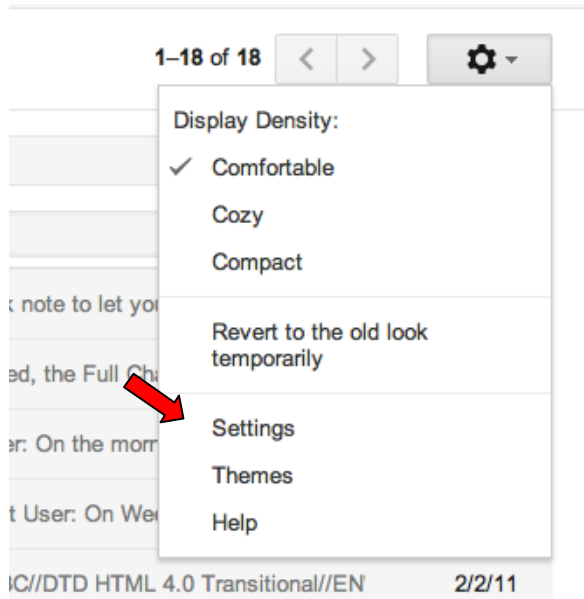


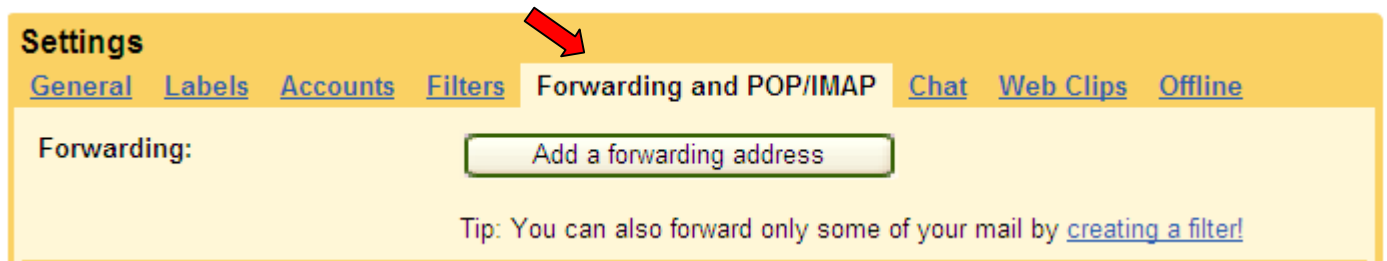
## Email Forwarding Instructions

To forward your Full Channel email to a third party account (Yahoo, Google, Hotmail etc.), please follow the instructions below.

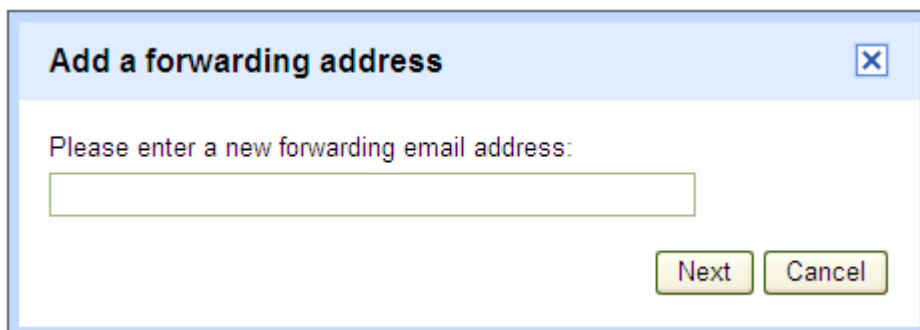
1. To log into your Full Channel email account, browse to <http://webmail.fullchannel.net>
2. Click the gear icon in the upper right hand corner and then click on **Settings**.



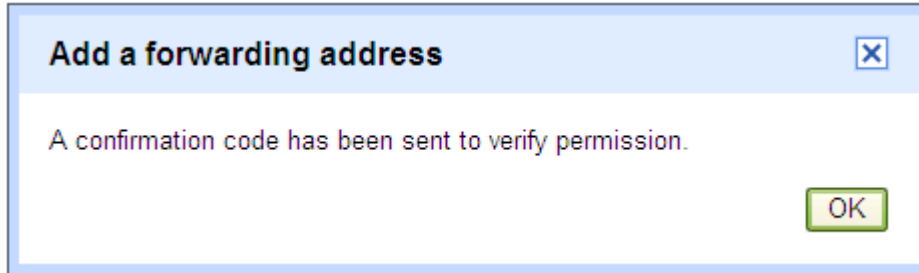
3. Click **Forwarding and POP/IMAP** and **Add a forwarding address**.



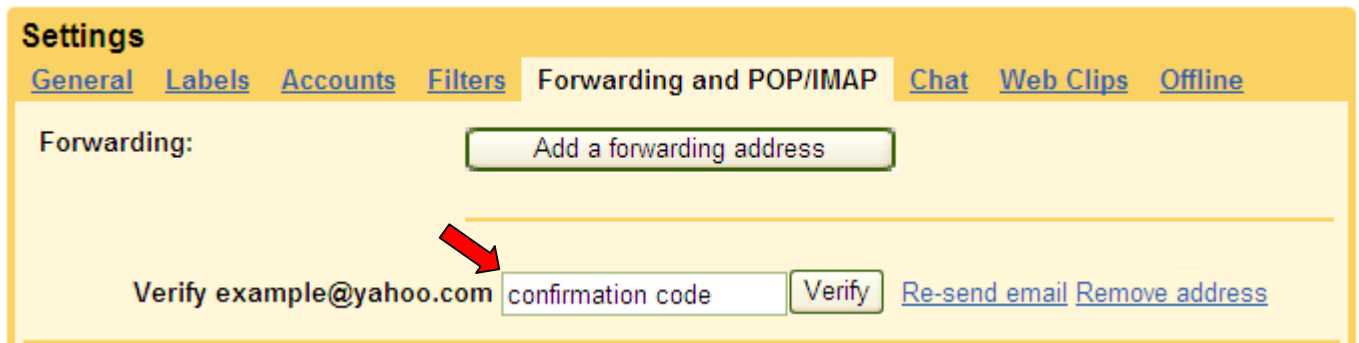
4. Enter the email address you would like to forward to in the box and click **Next**.



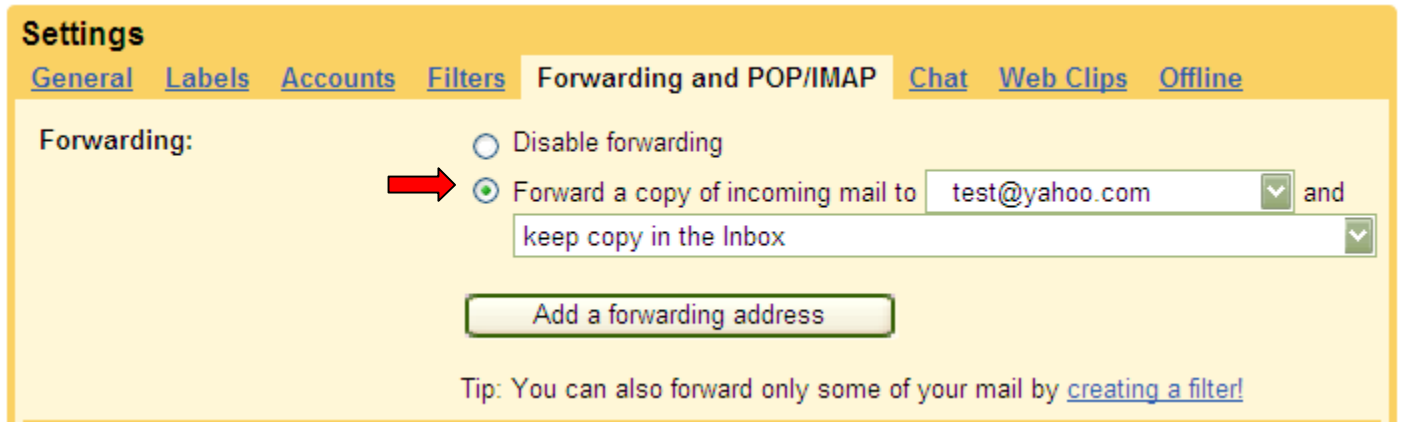
5. Click **OK** and you will receive the message below. An email from **Full Channel** has been sent to your forwarding email address.



6. Retrieve the confirmation code from the email sent to your forwarding address and enter it in the box.
7. Click **Verify**.



8. Choose **Forward a copy of incoming mail to** and select the correct forwarding address.





9. Choose what will happen to the messages on the **Full Channel** server after they are forwarded.

The choices are:

- Keep **Full Channel** Mail's copy in the Inbox
- Mark **Full Channel** Mail's copy as read
- Archive **Full Channel** Mail's copy
- Delete **Full Channel** Mail's copy


**Settings**

[General](#) [Labels](#) [Accounts](#) [Filters](#) **Forwarding and POP/IMAP** [Chat](#) [Web Clips](#) [Offline](#)

**Forwarding:**

Disable forwarding

Forward a copy of incoming mail to  and



Tip: You can also forward only some of your mail by [creating a filter!](#)

10. Click Save Changes at the bottom of the Settings box.